

PROJECT MANAGEMENT

We make Information Technology Projects run better!



Our IT and project management services are different because we understand both the technical side and the business side of Information Technology. We understand the impact your IT group's projects can have on your company's productivity, finances, and market share. We speak the language and can understand the pressures of your techies, your managers, and your executive staff. We know that your project has to mirror your business processes. We've been there.

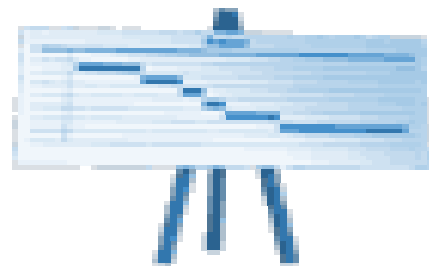
Define Work

How many times have you heard about or been involved in a project that failed miserably? Or perhaps it just was not as successful as it needed to be. Did you ever spend time looking back to see what caused the project to go wrong? If you did, chances are that you will have said, "You know, we should have spent more time planning."

With the ever depleting deadlines the need for professionals to manage projects is increasing. Hitting aggressive deadlines puts pressure on the project manager to start the project as soon as possible. However, BITS' experienced project managers do sufficient up-front planning to make sure that the work is properly understood and agreed to. This is the time our project manager spends ensuring that the project team and the client have common perceptions of what the project is going to deliver, when it will be complete, what it will cost, who will do the work and how the work will be done.

Manage Issues

An issue is defined as a problem that will impede the progress of the project and cannot be totally resolved by the project manager and project team without outside help. BITS ensures that a process is in place to make the appropriate people aware of the issue and then resolve the issue as quickly as possible. Time and again such issues have been resolved with the greatest of ease with the BITS plan in hand and its partnerships with entities providing professional solutions.



Managing Metrics

Gathering metrics on a project is the most sophisticated project management process and can be the hardest. Because metrics can be hard to define and collect, they are usually ignored. All projects should be gathering basic metrics information regarding cost, effort and duration. BITS focuses on collecting metrics to determine how well the deliverables satisfy the client's expectations and how well the internal project delivery processes are working. Depending on the results, corrective action or process improvement activities are undertaken to make the processes more efficient and effective.

Managing metrics and managing quality are and integral part of a BITS project management plan. It is very difficult to improve the quality of your deliverables or your processes if you are not gathering metrics. Metrics are used to give some indication of what the beginning state of quality is and whether quality is increasing or decreasing. BITS uses these metrics to capture the data, analyze the results and make appropriate changes.

BITS project teams are well aware of what they will do with the metrics once they are captured. The metrics will be leveraged to help manage the project, calculate basic cost, effort and duration information.

Project metrics are important, but the most value in capturing metrics is gained if the metrics are used to drive improvements on an organization-wide basis. The accumulation of consistent metrics from all projects can be used to drive process improvements across the organization. Ultimately the information can be used to create a set of best practices and standards that will help the clients in all of their future projects.



Manage Scope

Scope is the way the project boundaries are described. It defines what the project will deliver and what it will not deliver. For larger projects, it can include the organizations affected, the transactions affected, the data types included, etc.

By defining the scope BITS ensures the viability of the current, approved Project Definition and the current, approved business requirements are protected. Usually the deliverables change during the project (and usually this means that the client wants additional items), the estimates for cost, effort and duration may no longer be valid. BITS scope management enables the client to foresee the changes in the metrics before going ahead with them. Thus ensuring proper understanding between all.